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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices and disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgments, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you will receive all the disclosures and notices electronically or in paper format

through the paper mail delivery system. If you do not agree with the process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact First Eagle:**

You may contact us to let us know your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [fefcu@firsteaglefcu.org](mailto:fefcu@firsteaglefcu.org)

**To advise First Eagle of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [fefcu@firsteaglefcu.org](mailto:fefcu@firsteaglefcu.org) and in the body of such request you must state: your previous email address and your new email address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing email in the DocuSign system.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email at [fefcu@firsteaglefcu.org](mailto:fefcu@firsteaglefcu.org) and in the body of such request you must state your email address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with First Eagle**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. Decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. Send us an email to [fefcu@firsteaglefcu.org](mailto:fefcu@firsteaglefcu.org) and in the body of such request you must state your email, full name, US Postal address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

**Required hardware and software**

|                           |  |
|---------------------------|--|
| <b>Operating Systems:</b> | Windows 2000, Windows XP, Windows Vista; Mac OS X  |
| <b>Browsers:</b>          | Final release versions of Internet Explorer 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and |

|                                   |   |
|-----------------------------------|---|
|                                   | Mac); Safari 3.0 or above (Mac only)                                    |
| <b>PDF Reader:</b>                | Acrobat or similar software may be required to view and print PDF files |
| <b>Screen Resolution:</b>         | 800 x 600 minimum   |
| <b>Enabled Security Settings:</b> | Allow per session cookies   |

\*\*These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

### **Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to email this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know.

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